



Emmanuel House Support Centre
53-61 Goose Gate
Nottingham
NG1 1FE
admin@emmanuelhouse.org.uk
www.emmanuelhouse.org.uk
0115 950 7140

Volunteer Role: Charity Shop Assistant

Main responsibility: To assist with the daily running of the charity shop.

[Read more about Emmanuel House's Charity Shop.](#)

Tasks:

- Welcoming customers
- Serving customers
- Preparing stock
- Organising and tidying stock
- Attending to the organising of the shop between customer sales
- Handling cash transactions
- Recording sales

Location: Emmanuel House Charity Shop, 53-61 Goose Gate, Nottingham, NG1 1FE.

Time slots:

You can choose from the following time slots Monday – Saturday:

- 10:00am -12:00pm
- 12:00pm – 4:00pm
- 4:00pm – 6:00pm

Entitlements:

- Travel expenses can be reimbursed
- New volunteers receive a full induction and on-the-job training
- Volunteers are paired up with more experienced volunteers and supported by staff on site

To register your interest or make an enquiry, contact Emmanuel House:

- Tel: 0115 950 7140
- Email: volunteering@emmanuelhouse.org.uk
- Download an application pack: www.emmanuelhouse.org.uk/volunteering