

# Donation Receipt Form



We are grateful for every donation to the Emmanuel House Support Centre. To enable us to function well as an independent charity it is vital that we keep accurate, up to date record of our supporters. Would you mind please taking 2-3 minutes to complete our form.

I have previously donated to Emmanuel House      Yes  No   
 I am already on the Emmanuel House mailing list      Yes  No

(If answer yes to either, just complete date, name, postcode and donation description)

Date		
Name		
Organisation Name (If business, group or school donation)		
Address	Postcode:	
Telephone number:		
Email address:		
Are you a UK Tax Payer?		
Have you completed a Gift Aid Form?		
Description of donation	Money: Clothes:	Food: Other:
We will write to you with our thanks. Do you require any other receipt?		
Are you happy for us to thank you / your organisation in our newsletter and on social media?	Yes / No Facebook name: Twitter handle: @	

## Your contact preferences

Would you like your details to be saved on our database in order to keep you up to date with latest news and fundraising campaigns? Simply tick all the boxes that apply to tell us how you'd like to hear from us.

### By Email

Yes  No

Email address:

### By Post

Yes  No

### By Phone

Yes  No

Signed \_\_\_\_\_

### Privacy notice

We will always store your personal details securely. We'll only use your details to provide the service that you have requested and communicate with you in the ways that you have agreed to. Your data may also be used for analysis purposes to help us provide the best service possible. We will only share your information if required to do so by law. You may contact us to change your preferences at any point.

