



## Charity Shop Volunteer

We are developing our charity shop and have completed Stage 1 of its development. It is well on the way to becoming a vibrant and engaging project. We are providing additional training and support to improve our customer service and backroom activities where clothes and other items are prepared for display. Our ambition is to have the shop open from 9.30am to 6.00pm each day and to have teams of three volunteers for each session.

We are also looking to recruit volunteer team leaders, who would head up a team. If you are interested in volunteering in any part of the day and you would like to make a real difference to our work with homeless and vulnerable people we would love to hear from you.

### **Main responsibility**

To assist with the daily running of the charity shop, serving customers, handling and reconciling cash. Sorting and preparing donations.

### **Tasks**

Welcoming customers

Serving customers

Preparing stock

Organising and tidying stock

Attending to the organising of the shop between customer sales

Handling cash transactions

Recording sales

### **Volunteers Required:**

You can choose one or more, of three time-slots between 10.00am and 5.00pm.

**Entitlements:** Reasonable travel costs are reimbursed.